



**Meeting: PERFORMANCE & FINANCE SELECT COMMITTEE**

**Date: Tuesday, 12<sup>th</sup> September 2006**

**Time: 7.30 pm**

**Venue: Committee Room 4, 2<sup>nd</sup> Floor, Brent Town Hall,  
Forty Lane, Wembley, HA9 9HD**

## **AGENDA**

### **Membership:**

**Members**

**1<sup>st</sup> Alternates**

**2<sup>nd</sup> Alternates**

**To be confirmed at the meeting of Full Council  
on Monday, 11<sup>th</sup> September 2006**

**For further information contact:**

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING**

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PLEASE RECYCLE

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

1. **Declarations of Personal and Prejudicial Interests (if any)**

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2. **Deputations (if any)**

p.1 3. **Minutes of the Last Meeting on 21<sup>st</sup> March 2006**

The minutes are attached.

4. **Matters Arising**

p.15 5. Report from the Director of Policy and Regeneration

**Overview of Performance Management in Brent**

This report provides Members of the Performance and Finance Select Committee with an overview of the performance management arrangements currently operating within Brent and an outline of the regular performance data and information that will be presented to the committee during the year.

*Cathy Tyson (Assistant Director, Policy and Regeneration Unit) will present at the meeting and respond to Members' questions.*

*Appendix B(i), Performance Digest - Vital Signs 2006/07, and Appendix C, Local Area Agreement – Quarterly Performance Review 2006/07 Quarter One, are attached separately.\**

p.23 6. Report from the Director of Finance and Corporate Resources

**Revenue and Benefits Performance**

This report outlines performance in relation to the Revenues (Council Tax and NNDR) and Benefit (Housing and Council Tax Benefit) service collection. Performance is shown as at 31 July 2006. Where the figures are available, an update is included for performance at 21 August 2006.

*Margaret Read (Head of Revenue and Benefits) will present at the meeting and respond to Members' questions.*



7. **Items Requested onto the Overview and Scrutiny Agenda (if any)**

There have been none.

8. **Recommendations from the Executive for items to be considered by the Performance and Finance Select Committee (if any)**

There have been none.

9. **Date of Next Meeting**

The next meeting will be held on Wednesday, 15<sup>th</sup> November 2006.

10. **Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No 64.

*\* These documents have been circulated to those Councillors indicated as members of the Performance and Finance Select Committee and are available online at <http://www.brent.gov.uk/commins.nsf>*



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  - Toilets are available on the 1<sup>st</sup> and 2<sup>nd</sup> floors.
  - Catering facilities can be found on the 1<sup>st</sup> floor near the Assembly Hall and also on the 2<sup>nd</sup> floor near the Council Chamber.
  - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.

